



REQUEST TO ACCESS RECORDS FORM

To request access to your personal records, please fill out this form. Copies of documents that you have previously provided to ASET are available. Please note, the contact information listed below must match the contact information listed in your member profile.

Personal information

Residence address

Telephone (including area code)

Email

ASET membership records retention policy: While ASET retains electronic files for active members indefinitely, ASET will retain membership records of former members for seven years from the date of the membership lapse, after which point these records will be destroyed.

CONSENT. By signing below, I am officially requesting access to and/or photocopies of documents from my file.

Please return your completed order form by mail, email or fax.

By mail to: ASET
1600 – 9888 Jasper Ave NW
Edmonton AB T5J 5C6

Email: registration@aset.ab.ca
Phone: 780.425.0626
Fax: 780.424.5053

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